

From: [Hilty, Michael](#)
To: [Banks, Eva-Marie](#); [Hedgecoth, David](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: Music 3352, 2249 and 3340
Date: Monday, February 7, 2022 1:43:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, January 27th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed proposals for Music 3352, 2249 and 3340. Please see the Panel's feedback for the courses below:

- Music 3352 was not voted on as the Panel would like the following feedback items addressed:
 - The Panel requests more description of the online discussion and course assignments within the course syllabus, with emphasis placed on further explaining what the labs mean within this course. The Panel is unsure if the lab activities are truly laboratory exercises or if these are, rather, recitation activities. If these are laboratory exercises, please note that that the lab requirement for the 4th added credit hour would require it to meet for two 55-minute sessions per week, as labs are required to have 2 contact hours.
 - For more information, please see the ASC Curriculum and Assessment Services Operations Manual, pages 18-19:
https://ascas.osu.edu/sites/default/files/2021-09/2021-22_asc_curriculum_and_assessment_operations_manual.pdf
 - The Panel asks that the new GE: Theme Goals, ELOs and a statement explaining how the course meets the GE ELOs be added to the course syllabus, as this is a requirement from the College. The GE Goals and ELOs can be found on the Office of Academic Affairs website at: <https://oaa.osu.edu/ohio-state-ge-program>
 - The Panel requests a statement describing how academic integrity will be upheld when students are collaborating together .
 - The Panel asks that percentages be added to the course grading scale, as currently there are no percentages attached to each letter grade.
 - The Panel noticed a formatting issue with the Accessibility section on page 14 of the syllabus, and kindly asks the School to fix the formatting error.
- Music 2249 was unanimously approved with two recommendations. As a reminder, the Panel's recommendations do not need to be implemented until the course is next taught.
 - **Recommendation:** The Panel asks that the course calendar be included with the course syllabus when the course is taught.
 - **Recommendation:** The Panel recommends clarifying the attendance policy, as the expectations for attendance for lectures/recitations do not appear to be entirely clear.
- Music 3340 was unanimously approved.

I will return Music 3352 to the School's queue via curriculum.osu.edu while Music 2249 and Music 3340 will continue through the approval process.

Should you have any questions, please do not hesitate to reach out to Eugenia Romero, faculty Chair of the Arts and Humanities 2 Panel, or myself.

Best,
Michael

Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mr.

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